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DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON, DC 20350

IN REPLY REFER TO
OPNAVINST 10460.13
Op-09B3
12 June 1984

OPNAV INSTRUCTION 10460.13

From: Chief of Naval Operations

Subj: DEFENSE SUPPLY SERVICES IN THE NATIONAL CAPITAL REGION
(NCR)

Encl: (1) DOD Directive 5335.2 of 14 October 1983 (NOTAL)

1. Purpose. To implement the policy and guidance contained in enclosure (1).

2. Applicability. This directive is applicable to all Navy commands/activities within the National Capital Region.

3. Discussion. Enclosure (1) outlines various administrative services available to Navy commands/activities on a reimbursable basis from the Defense Supply Service-Washington (DSS-W). The availability of these services through DSS-W does not affect present Navy procurement or contractual authority.

4. Action. Addressees are requested to disseminate this directive to subordinate commands/activities within the NCR as appropriate.

H. F. BOYLE
Assistant Vice Chief of Naval Operations
Director of Naval Administration

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Department of Defense Directive

ASD(C)

SUBJECT: Defense Supply Services in the National Capital Region

- References:
- (a) DoD Directive 5160.3, "Assignment of Responsibility to Secretary of the Army for the Operation and Administration of Certain Administrative Services for Activities Located at the Seat of Government," December 10, 1954 (hereby canceled)
 - (b) Title 10, United States Code, Section 133(d)
 - (c) DoD 5025.1-M, "DoD Directives System Procedures," April 1981, authorized by DoD Directive 5025.1, "Department of Defense Directives System," October 16, 1980
 - (d) Defense Acquisition Regulation (DAR)

A. PURPOSE

This Directive replaces reference (a); under reference (b), establishes policy and responsibilities; and authorizes the publication of DoD 5335.2-C, DoD 5335.2-L, and DoD 5335.2-M, consistent with reference (c).

B. APPLICABILITY AND SCOPE

1. This Directive applies to the Office of the Secretary of Defense, the Military Departments, the Organization of the Joint Chiefs of Staff, the Defense Agencies, and activities administratively supported by Washington Headquarters Services (hereafter referred to collectively as "DoD Components") located in the National Capital Region (NCR), with respect to support provided to the Components by the Army through the Defense Supply Service-Washington (DSS-W).

2. Although it is intended that covered services will be available to and used by all DoD Components in the NCR, this Directive does not cancel or otherwise alter contractual authority granted to a DoD Component by proper authority.

C. POLICY

1. It is the policy of the Department of Defense to provide a central service within the National Capital Region for administrative acquisition, supply, contractual, and related services for all DoD Components located in the NCR, thereby reducing the necessity for each DoD Component to establish, operate, and maintain duplicative support facilities.

Enclosure (1)

2. Procurement effected under this Directive shall be made in accordance with the DAR (reference (d)) and sound acquisition practices. Determination and justification of the requirement is the responsibility of the requesting DoD Component when it is outside the Department of the Army.

3. In the performance of contracting responsibility under this Directive, maximum use shall be made of the contract administration services available through the various contract administration components of the Defense Logistics Agency and the Military Departments.

D. RESPONSIBILITIES

1. The Secretary of the Army, subject to the authority, direction, and control of the Secretary of Defense, shall organize, administer, and operate a defense supply service. He may reassign his responsibilities under this Directive within the organizational structure of the Department of the Army to perform the following services (in accordance with law and reference (d)) to support DoD Components in the NCR:

a. Acquire supplies, materials, furnishings, and equipment necessary to meet DoD Component requirements.

b. Acquire personal and nonpersonal services (including professional, technical, and scientific services) by contract as required.

c. Execute and administer contracts, including those covering public utilities, services, and facilities.

d. Store and distribute supplies, furniture, furnishings, materials, and equipment required for DoD Components.

e. Operate and control warehouses, storage areas, and transportation equipment necessary to support the requirements of serviced DoD Components.

f. Operate Administrative Service Centers in designated buildings in the NCR.

g. Determine serviceability of property proposed for transfer or return to stores, or inventories, and the credits to be allowed for such transfer or return.

h. Administer funds made available for service operations and financing of inventories, including the management and operation of a division of the Army Stock Fund.

i. Dispose of surplus and salvage property turned in by DoD Components.

j. Operate maintenance and repair services and organic transportation facilities.

k. Develop, publish, and maintain DoD 5335.2-C, DoD 5335.2-L, and DoD 5335.2-M, consistent with DoD 5025.1-M (reference (c)).

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1. Prepare and certify for payment vouchers issued in connection with these functions.

m. Execute support agreements with customers to ensure appropriate recoupment of resources for Army Stock Fund support.

n. Coordinate actions with DoD Components having collateral or related functions.

o. Maintain liaison with DoD Components for the exchange of information and advice.


p. Ensure that DoD Components are kept fully informed regarding DSS-W activities that are of concern to them.

2. The Assistant Secretary of Defense (Comptroller) shall provide fiscal policy guidance and shall establish appropriate financing arrangements for these services.

3. The Director, Washington Headquarters Services, shall coordinate, as appropriate, the administrative service policies and relationships among and between DoD Components for which these services are provided.

E. EFFECTIVE DATE AND IMPLEMENTATION

This Directive is effective immediately. Forward two copies of implementing documents to the Assistant Secretary of Defense (Comptroller) within 120 days.


PAUL THAYER
Deputy Secretary of Defense